

Vaughan Lee House

Registered Manager: Mrs Karen Roberts

APPLICATION FOR EMPLOYMENT *(all information will be treated in confidence)*

Full Name:			
Position applied for:			
Available date to start employment:			
Prepared to work: (please circle)	Full time	Part time	Shift work
Address:			
Telephone:			
Nationality:			
National Insurance No:			

EDUCATION

Qualification & Colleges attended: *(please provide documentary evidence of qualifications)*

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CURRENT EMPLOYMENT:

Present Employer & Address	
Notice required:	
Position held:	
Salary/Wage:	
Description of duties and responsibilities:	

Vaughan Lee House

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PREVIOUS EMPLOYMENT:

(Please complete in full with your most recent job and give reasons for any gaps in employment. Use an additional sheet if necessary)

Previous Employer & Address	
Position held:	
Salary/Wage:	
Description of duties and responsibilities:	

PREVIOUS EMPLOYMENT:

Previous Employer & Address	
Position held:	
Salary/Wage:	
Description of duties and responsibilities:	

PREVIOUS EMPLOYMENT:

Previous Employer & Address	
Position held:	
Salary/Wage:	
Description of duties and responsibilities:	

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INTERESTS/HOBBIES

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REFEREE ONE:

(Please give name and address of two referees who are not related to you and if recently employed, one must be your last or current employer).

Name:	
Job Title:	
Organisation:	
Address:	
Telephone number:	

REFEREE TWO:

Name:	
Job Title:	
Organisation:	
Address:	
Telephone number:	

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RELEVANT SKILLS:

(List relevant skills you may have)

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EQUAL OPPORTUNITIES:

In line with the Equal Opportunities policy of Vaughan Lee House, to ensure that we do not discriminate against you and any other applicant and to ensure our policy is working, we ask for your co-operation in completing and returning this form to us with your application. The information you provide is seen only by the person monitoring the Equal Opportunities Policy and is held in strict confidence. No individual details will be released.

Post Title: _____

Female/Male: _____

Date of birth: _____

Ethnic origin:

I would describe my ethnic origin as:
(please tick one box only)

White British Irish Other white

Mixed White & Black Caribbean White & Black African White Asian

Asian Indian Pakistani Bangladeshi

Asian British Other Asian

Black or
Black British Caribbean African Other Black

Chinese or
other
ethnic group Chinese Other ethnic group

Other ethnic group (please supply details)

Do you consider yourself to be a disabled person? YES NO